

IRWA Chapter 10 Procedures and Guideline for the Chapter 10 Postsecondary Education Scholarship Program

Each calendar year Chapter 10 will consider giving \$1000 Postsecondary Education Scholarships to a student who is entering a course of study in any of the various fields related to the right of way profession. The following is a guideline for procedures necessary in the application and presentation of these scholarship awards and an outline of each such scholarship.

- The Chapter 10 Board of Directors each calendar year will convene and vote upon scholarships to be awarded as set forth in this procedures and guidelines document.
- It will be at the sole discretion of the Chapter 10 Board of Directors to advise the Chapter 10 Scholarship Committee as to what scholarships will be awarded.
- The quantity of scholarships is reserved at the discretion of the Chapter 10 Board of Directors and is subject to change without notice.
- It should be noted that it is not the intent of this scholarship program that Chapter 10 award all or at times not any of the scholarships as described in this document for a calendar year.
- The IRWA Chapter 10 Board of Directors shall advise the Chapter 10 Scholarship Committee as to the scholarships available to be awarded by or before August 1st of each calendar.
- The IRWA Chapter 10 Scholarship Committee will advertise available scholarships to the chapter 10 membership via publication in the next available Chapter 10 Newsletter, on the Chapter 10 Website and by an electronic email notification and to high schools and postsecondary institutions.
- All scholarship applications will be forwarded by applicants to the IRWA Chapter 10 Scholarship Committee Chair.
- The IRWA Chapter 10 Scholarship Committee will collect scholarship applications by the deadline date being November 1st.
- The IRWA Chapter 10 Scholarship Committee will review and score the applications for the IRWA postsecondary education scholarship and present their recommendations to the IRWA Chapter 10 Board of Directors for their final approval.
- The IRWA Chapter 10 Board of Directors will review the IRWA Chapter 10 Scholarship Committee's recommendations and will advise of moving forward with the presentation of the award or need for further review and discussion.
- Successful scholarship applicants will be awarded the scholarships at the annual awards banquet held in December of each year.
- All scholarship awards will be made by the IRWA Chapter 10 Treasurer directly to the postsecondary education institutions for the payment of the various scholarship awards.
- The IRWA Chapter 10 Scholarship Committee will notify unsuccessful applicants thanking them for applying for the various scholarships and urging them to apply again in the next calendar year.

- All application materials are confidential and only the applicants referred for award are presented to the Chapter 10 Board of Directors for approval.
- Award recipients are not eligible to be selected in consecutive years, unless the following criteria is not met:
 - If the minimum number of applications are not received to match the number of scholarships being awarded, the IRWA Chapter 10 Scholarship Committee will review applications submitted by prior scholarship winners and will decide if the repeat applicant is deserving of receiving consecutive scholarship awards.

Below, find a brief outline of the postsecondary education scholarship award discussed in this document and a brief description of each award:

IRWA Chapter 10 Postsecondary Education Scholarship Program

Funded by Indiana Chapter 10 of the IRWA

Applicants must be a student enrolled at an accredited postsecondary education institution with a minimum 3.0 Grade Point Average on a 4.0 Scale.

To be eligible for the scholarship, the area of postsecondary study may be law, surveying/GIS, engineering, planning, real property appraisal/management, public administration, environmental studies or related fields of study.

Scholarship funding must be applied to the Spring semester following the awarding of the scholarship, or the Fall semester immediately following said Spring semester.

Applications must be submitted to the Sponsorship/Scholarship Committee Chair. The deadline for application is November 1st, of each calendar year.

Successful applicants will be notified and presented their award at the annual awards banquet held in December of each calendar year.